

BURLINGTON MEMORIAL SCHOOL BUILDING COMMITTEE

Minutes of December 9, 2010

Chairman Thomas F. Murphy, Jr. called this meeting of the Burlington School Building Committee to order at 7:00 p.m. in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts. Members present: Kevin Sullivan, Craig Robinson, Chris Monaco, Rob Schlansky, Kevin Sullivan, Michele Burnham, Tom Conley, Karen Morgan and Deborah Sullivan. Architect Kevin Buckley and OPM Paul Griffin also present.

APPROVAL OF MINUTES Moved by Chris Monaco and seconded by Craig Robinson to approve minutes of 10/14/10; motion carried 10-0-0.

PROJECT UPDATE Paul Griffin distributed the Memorial Construction Schedule¹ dated 12/3/10 and reported:

- Roof is 98% complete
- Windows 95% complete
- Exterior will be completed in mid-January
- Painting has started in interior
- Sheet rocking is 2-3 weeks behind in one wing
- Boiler room is progressing
- C wing millwork is being installed
- Flooring anticipated to be installed in March
- 400 tiles made by students and Memorial art teacher Donna York will be installed in the central core
- One bathroom has been tiled

The window contractor is repairing caulking that was installed improperly and as a result, the windows had minor water seepage. A wind and rain storm test will be conducted on the properly installed caulking.

Craig Robinson stated that the contractor has installed more security on the site after three recent incidents of loss of materials.

BUDGET UPDATE Paul Griffin reviewed the budget and expenditures to date²; noting that the project is on time and on budget.

CHANGE ORDERS Paul Griffin reviewed additions and deductions of Change Order #7³. Moved by Karen Morgan and seconded by Kevin Sullivan to approve an add-on change order of \$20,485.19; motion carried 10-0-0. After a question from Chris Monaco, Kevin Buckley explained that insulation in the attic was changed from sprayed in foam to cellulose due to: foam insulation cannot be walked on, possibility of self-combustion, and lower chips points. Mrs. Monaco was also concerned air quality with cellulose; Craig Robinson explained that the cellulose is not accessible anywhere but from the roof; it is separated with a steel deck and poly vapor barrier. The cellulose will also increase the chips points awarded and has a higher R value than the sprayed in foam.

Craig Robinson noted that the project is 50% complete and, with roughly

¹ Memorial Construction Schedule 12/3/10

² Memorial Budget Chart 12/1/10

³ Change Order #7

2% spent on change orders, would the Building Committee consider an alternate upgraded field surface to be paid with unused contingency funds. Currently, the contractor will complete: site work, playground, and grading, loaming, and seeding the field.

Two alternatives suggested: install sod with an irrigation system (which would decrease chips points) or install an artificial surface, which would require funds and a design plan by Kevin Buckley, the grade would change slightly, and need perimeter drains.

A protracted discussion followed: costs, benefits, change in approved plan, if contingency funds aren't used, unspent money goes back to approving authority, the need to inform town meeting of the possibility of changing the field surface/plan. Benefits identified: usage by whole community, playing field for all sports, available much sooner than grass, ability to use the field constantly (no matter what the weather and not needing to give the grass restoration time), a permanent improvement, field available during three years of MSMS construction, and additional chips points.

It was recommended that: a cost/benefit analysis be completed and in January, town meeting be informed that, conceptually, the Building Committee is considering an alternate field surface with actual estimated quotes available for May town meeting. Kevin Buckley estimated it would cost \$45,000 for the design, construction documents, and quotes from contractors. Quotes will include: an artificial surface and a sod field with irrigation. Craig Robinson noted that a final decision by the Building Committee on the expenditure of remaining contingency funds should be made in the spring. Moved by Karen Morgan and seconded by Kevin Sullivan to authorize up to \$45,000 to redesign the field for a possible synthetic surface; motion carried 9-0-1 (Tom Conley abstained).

FURNISHINGS/FIXTURES & EQUIPMENT

Paul Griffin stated that bid documents will be finished in January and completed bids will be submitted in March.

The next meeting is scheduled for January 13 and a building tour will be scheduled for the February meeting.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Sharon Gilbert
Recording Secretary

Date submitted: 2/10/11
Date approved: 2/10/11