

## BURLINGTON MEMORIAL SCHOOL BUILDING COMMITTEE

### Minutes of September 9, 2010

Chairman Thomas F. Murphy, Jr. called this meeting of the Burlington School Building Committee to order at 7:00 p.m. in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts. Members present: Kevin Sullivan, Craig Robinson, Chris Monaco, Rob Schlansky, Sonia Rollins, Jenn Baxter, and Deborah Sullivan. Architect Kevin Buckley and OPM Paul Griffin also present.

**APPROVAL OF MINUTES** Moved by Chris Monaco and seconded by Sonia Rollins to approve minutes of 7/8/10; motion carried 8-0-1 (Craig Robinson abstained). Moved by Chris Monaco and seconded by Sonia Rollins to approve minutes of 8/12/10; motion carried 9-0-0.

#### PROJECT UPDATE

Kevin Buckley reported:

- B building will be fully bricked by next week
- Gymnasium is being blocked
- Windows to arrive on 10/1 and should be fully installed by 11/1
- The rear of A building is being closed in
- Work on the roof is progressing
- Steel canopy at front entrance has been installed
- All entrances will have smaller steel canopies
- A meeting to finalize colors will be held on September 13
- A binder coat of pavement is expected to be put down in the next three weeks

To date, the project is on time and on budget. CTA Construction is scheduled to have the Memorial project substantially complete in July and then has one month to move furniture into the new building.

Dr. Conti noted that two technology meetings have been held recently – each classroom will have a smartboard, projector, laptop, a four-station computer card and sound system, which will cost \$6,500 per classroom. All classrooms in the Marshall Simonds renovation will have the same technology. At an infrastructure meeting two weeks ago, all materials were reviewed to ensure they all are compatible and work with everything. Next spring, it's expected a warrant article will be submitted to bring the remaining classrooms up to the same standard of technology. A new, modular phone system will be installed; this new phone system may be utilized by the town and schools when a replacement system is needed in the future. A furniture meeting will be held next week.

A discussion followed regarding the new soccer field at Memorial. The Contractor is scheduled to provide loam and hydro seed the field. Architect Buckley needs direction from the Recreation Commission if they would prefer to install an irrigation system and sod at the Commission's expense in order to have the field usable immediately. Concerns discussed: non-reimbursement by SBA for irrigation and sod, possible subtraction of chips points, and need for playing fields. Kevin Sullivan, Chris Monaco, and Jack Ferren will preliminarily discuss this field with the Recreation Commission at their September 13 meeting. Paul Griffin will request Andrea Ranger to obtain estimates for an irrigation system.

#### CHANGE ORDERS

There were no change orders needing approval. Change orders numbers 4

September 9, 2010

and 5 (amounts to be determined) are pending with CTA Construction.

The next scheduled meeting is Thursday, October 14.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Sharon Gilbert  
Recording Secretary

Date submitted: 10/14/10  
Date approved: 10/14/10