

BURLINGTON SCHOOL BUILDING COMMITTEE
Minutes of July 8, 2010

Chairman Thomas F. Murphy, Jr. called this meeting of the Burlington School Building Committee to order at 7:00 p.m. in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts. Members present: Karen Rickershauser, Michele Burnham, Rob Schlansky, Eric Conti, Sonia Rollins, Karen Morgan, and Jenn Baxter. Also present: Architect Kevin Buckley, OPM Paul Griffin and Andrea Ranger.

APPROVAL OF MINUTES Moved by Karen Morgan and seconded by Karen Rickershauser to approve minutes of 6/10/10; motion carried 5-0-0.

PROJECT UPDATE The updated 12 page construction schedule for Memorial School dated 7/8/10 from contractor CTA Construction was distributed and discussed. Paul Griffin reported a slight delay with the basement due to ledge and waterproofing. The basement walls are up and the steel framework will be completed in two weeks. Waterproofing will begin in two weeks and subsequently brick will be installed. The electricians have started. They are finalizing components of the roof insulation in order to obtain the maximum number of CHPS scorecard points. Drawings for the skylight are being finalized.

Kevin Buckley suggested a job site tour for the next meeting on August 12. He noted that Building Committee members only are eligible for this job site tour due to insurance considerations.

Kevin circulated an illustration of a student standing desk and will forward it to the furniture consultant for consideration.

CHANGE ORDERS Paul Griffin reviewed change order number #3 and requested approval for a total of \$47,570.52:

1. PCO#6 – furnish labor, materials and equipment necessary to backfill areas of unsuitable with gravel and/or stone
2. PCO #14: furnish labor, materials and equipment necessary to increase the size of the pre-cast window heads
3. PCO #17: furnish lean concrete to replace unsuitables

Moved by Sonia Rollins and seconded by Karen Morgan to authorize the Superintendent to approve change order #3 for \$47,570.52; motion carried 8-0-0.

Change orders to date total \$77,000.

Karen Rickershauser reported that the gate to the construction site was left open, which was reported to the contractor. The Superintendent suggested web-cams for the roof.

ADJOURNMENT Moved by Sonia Rollins and seconded by Karen Rickershauser to adjourn the meeting at 7:40 p.m.

Respectfully submitted,

Sharon Gilbert
Recording Secretary

Date submitted: 9/9/10
Date approved: 9/9/10