

**BURLINGTON SCHOOL BUILDING COMMITTEE  
MINUTES OF MAY 28, 2009**

Vice Chairman Christine Monaco called this meeting of the Burlington School Building Committee to order at 7:00 p.m. in the School Committee Room, Administration Offices, 123 Cambridge Street, Burlington, Massachusetts. Members present: Eric Conti, Craig Robinson, Debbie Sullivan, Michele Burnham, Karen Rickershauser, Karen Morgan, John Cormier, Bob Mercier, Sonia Rollins and new member Jennifer Baxter. Also present: Walter Zenkin, Architects Kevin Buckley, Mike Williams, and OPM Paul Griffin.

**APPROVAL OF MINUTES**

Moved by Craig Robinson and seconded by Karen Morgan to approve minutes of 4/16/09; motion carried 9-0-0.

**OVERVIEW**

Mike Williams and Kevin Buckley provided a detailed presentation on materials for the Memorial project:

- exterior of building will be: classic brick veneer on classroom wings and the middle section will be a smooth stone
- roof will have 50-year asphalt shingles, classroom wings will have pitched roofs, a rubber roof on the flat section, and translucent panels for the atrium
- flooring: main entrance - epoxy terrazzo tile, corridors – porcelain tile, classroom wings – solid vinyl tile, library – carpet. Floors will be low maintenance with no waxing required.
- interior woodwork will be oak with solid doors and in the classrooms one full wall of built-in cabinets
- window lights adjoining classroom doors will need window coverings – possibly metal blinds
- Pre-K and kindergarten rooms will have bathrooms and cubbies
- Bathrooms – ceramic and porcelain tile
- Cafeteria is enclosed with glass walls

Town Administrator Bob Mercier noted that the Selectmen and School Committee need to discuss traffic patterns and the width of Winn Street in the near future.

**TIMELINE**

In response to a query, Kevin replied that all documents should be completed in December, the project will go out to bid in mid-January, and a 17 1/2 month build schedule is anticipated with the school opening in August 2011.

**NEXT MEETING**

At the 6/18 meeting, the landscape architect and civil engineer will review specifics of the exterior site work.

**ADJOURNMENT**

Moved by Sonia Rollins and seconded by Karen Morgan to adjourn at 7:45 pm; motion carried 11-0-0.

Respectfully submitted,

Sharon D. Gilbert  
Recording Secretary

Date submitted: 6/18/09

Date approved: 6/18/09